



SPECIFICATIONS FOR

TENDER # 1271-1024

**SUPPLY OF AUTOMATIC FLOOR SCRUBBER MACHINES WITH
ec-H2O TECHNOLOGY SYSTEM
FOR WESTERN HEALTH**

CLOSING DATE: May 7, 2010

CLOSING TIME: 11:00 AM (Newfoundland Time)



Invitation to Tender for

1.0 General Provisions

1.1 Intent

This invitation to Tender is intended to obtain **AUTOMATIC FLOOR SCRUBBER MACHINES WITH ec-H2O TECHNOLOGY SYSTEM** or equivalent type system.

The automatic floor scrubber machines are for the Western Regional Health Authority (Western Health) at the **Corner Brook Long Term Care Facility. The successful vendor will be required to supply install equipment**

This Tender is concerned with the acquisition for the **Corner Brook Long Term Care Facility** with consideration of the following:

- Ongoing service and maintenance support.
- All manuals, documents and initial supplies.
- The right to reproduce any printed materials supplied with the product for the purpose of using the product.
- Training and training manuals.
- Future enhancement availability.

1.1.1 Western Health reserves the right to order additional units at the same price for a period up to and including 31 December 2010.

1.2 Client Background

Western Health was established in 2005 and is responsible for the delivery of Health and Community Services in the Western Region.

1.3 Vendor Response

1.3.1 Vendor's tender must contain an Executive Summary which shall contain:

- a. A brief description of the product being quoted.
- b. The name, title and address of the Vendor's representative responsible for the preparation of the Tender.

1.3.2 All prices quoted for goods and services must be specified in Canadian dollars, FOB Western Memorial Regional Hospital. All Tenders will be held to be valid for ninety (90) days following the Tender closing date.

1.3.3 Tenders must be received in full on or before the exact closing time and date indicated. **TENDERS RECEIVED AFTER THAT TIME WILL NOT BE CONSIDERED.**

1.3.4 All costs relating to the work and materials supplied by the Vendor in responding to this Invitation to Tender must be borne by the Vendor.

1.4 Release of Information

1.4.1 **FYI, Statements that are included as part of our Tender calls:**

While bidders are welcome to attend the public opening, please be advised that it is not our policy to release bid information. Only the names of the bidders will be released.

1.5 Communication During Tendering

1.5.1 All communications with Western Health with respect to this invitation to Tender must be directed in writing to the attention of:

Mr. John Piercey
Regional Director, Materials Management
Western Health
P.O. Box 2005
Corner Brook, Newfoundland
A2H 6J7
Tel: (709) 637-5511
Fax: (709) 634-2649
Email: johnpiercey@westernhealth.nl.ca

- 1.5.2 Western Health may, during the assessment period, request meetings with the Vendors to clarify points in the Tender. No changes by the Vendor will be permitted after the Tender closing date.
- 1.5.3 Faxed Tender responses will be accepted with the condition that the original Tender documents are received at Western Health's Materials Management Department no later than **Five** working days following the Tender closing date.
- 1.5.4 All bids must be sent in a sealed envelope clearly marked with Tender Name and Number to: Materials Management Department, Western Health, Western Memorial Regional Hospital, Lower Level, P.O. Box 2005, Corner Brook, NL A2H 6J7.
- 1.5.5 Bids submitted by electronic transmission (e-mail) will not be accepted.
- 1.5.6 Companies submitting fax Tenders are doing so at their own risk and the fax Tender must be at the public opening as specified in the Tender information. This Authority will not be responsible for in-house courier services if companies submit quotations by fax machine. The time stated on the fax Tender will become null and void since it is the responsibility of the company placing the Tender to have their Tender at the public opening, therefore, this Authority will not be responsible for any damages or liabilities.
- 1.5.7 In order to contribute to waste reduction and promote environmental protection, the Western Health will endeavour to acquire goods and services that support these principles, therefore, product(s) quoted should include:
- maximum level of post-consumer waste and/or recyclable content
 - minimal packaging
 - minimal environmental hazards
 - maximum energy efficiency
 - potential for recycling
 - disposal costs
 - must not reduce the quality of the product required or affect the intended use of the product
 - must not significantly impact the acquisition cost

1.6 Tender Acceptance

- 1.6.1 Any acquisitions resultant from this invitation to Tender shall be subject to the Public Tendering Act.
- 1.6.2 The Tenders shall be opened in the Private Dining Room at The Western Memorial Regional Hospital on the scheduled date and time.
- 1.6.3 Any Tender may be accepted in whole or in part. The lowest Tender may not necessarily be accepted and Western Health reserves the right to cancel the Tender call. Western Health shall not be held responsible or liable for the payment of any costs that are incurred by the bidder in preparing a Tender in response to this invitation to Tender.

1.7 Warranty

- 1.7.1 The Vendor shall warrant that the product supplied to Western Health shall be Minimum 3Years /2500Hours on parts and labor (excluding batteries) and 10 years on rotationally-molded polyethylene.
- 1.7.2 Vendor shall indicate the warranty start date _____.
- 1.7.3 Vendor shall indicate who will be providing the service and the nearest service location.

2.0 **Product Specifications for Auto Floor scrubber.**

2.1 The unit must be an automatic walk behind floor scrubber with the following minimum specifications :

CLEANING PATH	28 IN / 700 MM
SOLUTION TANK CAPACITY	22.5 GAL / 85 L
SCRUB MOTORS	(2) 0.75 HP/0.56 KW
SCRUB MOTOR SPEED	220RPM
BRUSH/PAD DOWN PRESSURE 120 LB	(3) SETTINGS 40, 80 AND
RECOVERY TANK CAPACITY (INCLUDES DEMISTING CHAMBER)	27 GAL / 102 L
VACUUM MOTOR STAGE	0.85 HP / 0.64 KW, 3-
WATERLIFT	62 IN / 1570 MM
BATTERIES	24 V SYSTEM (4 X 6V BATTERIES), CHARGER INCLUDED.
STANDARD RUN TIME HOURS	6V, 235 AH / UP TO 5.5
PRODUCT LENGTH	(28 IN) 55.7 IN / 1410 MM
PRODUCT WIDTH (SCRUB HEAD)	(28 IN) 29 IN / 740 MM
SQUEEGEE WIDTH	(28 IN) 41.3 IN / 1050 MM

2.2 The automatic floor scrubber machine must have ec-H2O technology or equivalent in functioning and performance.

2.3 The system must function effectively in a health care institution and have fully cleanable solution/recovery tanks that are designed for the health care industry to reduce mold issues within the solution/recovery tanks.

2.4 The vendor must be able to provide regular service and maintenance on the units they are bidding. Please provide details regarding how your company will provide this.

- 2.5 Bidders must be willing to provide a unit for testing if required by Western Health Facility Managers

3.0 **Presentation / Training / Service**

3.1 **Presentation**

A presentation of the Tender and / or a demonstration of the product / system shall be provided, if requested, at the Vendor's expense.

3.2 **Training**

3.2.1 The Vendor shall provide on-site training to staff in the use of the **System** if required. All costs associated with this training shall be included in the total Tender price. The length of such training shall be what is reasonably required to train the users of the equipment and shall be documented.

3.3 **Service**

3.3.1 The Vendor shall confirm in writing that Parts and Labor will be available for the quoted system for not less than 7 years after the last date of manufacture.

3.3.2 The Vendor shall provide a minimum of 1 copy of the Operating, Manual per unit which must accompany the equipment when shipped.

5.0 **Product History and Vendor Reputation**

5.1 If required, the Vendor shall provide a list of three (3) organizations where a similar Unit has been installed. Include a contact person for each organization.

6.0 **Financial Considerations**

6.1 All applicable taxes shall be indicated in the Tender.

6.2 **Terms of Payment**

The vendor shall indicate the terms of payment.
Acceptance testing will be completed within 30 days following the complete installation of the system.

7.0 Vendor Confirmation (please sign)

I confirm that our Tender meets or exceeds the specifications detailed in this invitation to Tender. I also confirm that all specifications are included in the quoted price. Any items that are optional are noted accordingly.

Signed

Title

Company Name

Address

Phone

Tender Price Unit: _____ **Tax Extra Yes** _____ **No** _____

TENDER CHECKLIST

TENDER # 1271-1024

DID YOU INCLUDE

- | | | |
|---|------------------------------|-----------------------------|
| HAS TENDER SUBMISSION BEEN SIGNED | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| COPY OF REQUIRED TENDER DOCUMENTS | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| COPY OF BROCHURES (IF REQUESTED) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| COPY OF WCB LETTER OF GOOD STANDING (IF REQUIRED) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| COPY OF PROOF OF INSURANCE (IF REQUIRED) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| AMOUNT OF TAX NOTED ON REQUEST FOR QUOTATION FORM | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| OPTIONAL PRICING FOR TRAINING INCLUDED | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

NOTE: TENDER RESPONSES MAY BE REJECTED IF YOU ANSWER "NO" TO ANY OF THE ABOVE QUESTIONS.