



SPECIFICATIONS FOR

TENDER #0171-1439

**SUPPLY OF EVACUATION STAIR CHAIRS AND MED SLEDS
FOR THE PROVINCIAL HEALTH AUTHORITIES**

CLOSING DATE: 26th of August 2014
CLOSING TIME: 11:00 AM (Newfoundland Time)



Invitation to Tender for Supply of Evacuation Stair Chairs and Med Sleds **General Provisions**

1.1 Intent

This invitation to Tender is intended to obtain the supply of up to **135 Evacuation Stair Chairs and 135 Med Sleds** to be delivered to Provincial Health Authority sites. The quantity to be shipped to each location shipping locations are indicated in the specifications in Appendix A.

General Provisions

The successful vender will be responsible for commissioning and training for the use of the units.

This Tender is concerned with the supply of the the specified Equipment with consideration of the following:

- Ongoing service and maintenance support.
- All manuals, documents and initial supplies.
- The right to reproduce any printed materials supplied with the product for the purpose of using the product.
- Training and training manuals.
- Future enhancement availability.
- Products being fully suited, as determined by Western Health professional staff, for intended use and compatible with Western Health's facilities and/or existing equipment.

1.2 Client Background

Western Health was established in 2005 by the Government of Newfoundland and is responsible for the delivery of Health and Community Services in the Western Newfoundland Region.

1.3 Vendor Response

- 1.3.1 Vendor's tender should contain an Executive Summary which shall contain:
- a. A brief description of the product being quoted.
 - b. The name, title and address of the Vendor's representative responsible for the preparation of the Tender.
- 1.3.2 All prices quoted for goods and services must be specified in Canadian dollars, FOB sites indicated. All Tenders will be held to be valid for ninety (90) days following the Tender closing date.
- 1.3.3 Tenders must be received in full on or before the exact closing time and date indicated. **TENDERS RECEIVED AFTER THAT TIME WILL NOT BE CONSIDERED.**
- 1.3.4 All costs relating to the work and materials supplied by the Vendor in responding to this Invitation to Tender must be borne by the Vendor.

1.4 Release of Information

1.4.1 While Tender is Open:

The names of individuals or companies who have picked up the tender documents will not be released.

1.4.2 At Tender Opening:

Only the names of the bidders and bid price will be read out.

1.4.3 After Tender Opening:

1. No further information will be released until after the contract is awarded.
2. After award, only the name and bid price of the successful bidder will be made available.
3. Information will be made available for a 90 day period only.
4. Successful awards will be posted on Web Site.

1.5 Communication During Tendering

- 1.5.1 All communications with Western Health with respect to this invitation to Tender must be directed in writing to the attention of:

Mr. Paul Wight
Regional Director of Materiel's Management
Western Health
P.O. Box 2005
Corner Brook, Newfoundland
A2H 6J7
Tel: (709) 637-5511
Fax: (709) 634-2649
Email: paulwight@westernhealth.nl.ca

- 1.5.2 Western Health may, during the assessment period, request meetings with the Vendors to clarify points in the Tender. No changes by the Vendor will be permitted after the Tender closing date.
- 1.5.3 Faxed Tender responses will be accepted with the condition that the original Tender documents are received at Western Health's Materiel's Management Department no later than **Five** working days following the Tender closing date.
- 1.5.4 All bids must be sent in a sealed envelope clearly marked with Tender Name and Number to: Materiel's Management Department, Western Health, Western Memorial Regional Hospital, 1 Brookfield Ave., Corner Brook, NL A2H 6J7.
- 1.5.5 Bids submitted by electronic transmission (e-mail) will not be accepted.
- 1.5.6 Companies submitting fax Tenders are doing so at their own risk and the fax Tender must be at the public opening as specified in the Tender information. This Authority will not be responsible for in-house courier services if companies submit quotations by fax machine. The time stated on the fax Tender will become null and void since it is the responsibility of the company placing the Tender to have their Tender at the public opening, therefore, this Authority will not be responsible for any damages or liabilities.
- 1.5.7 In order to contribute to waste reduction and promote environmental protection, the Western Health will endeavour to acquire goods and services that support these principles, therefore, product(s) quoted should include:

- maximum level of post-consumer waste and/or recyclable content
- minimal packaging
- minimal environmental hazards
- maximum energy efficiency
- potential for recycling
- disposal costs
- must not reduce the quality of the product required or affect the intended use of the product
- must not significantly impact the acquisition cost

1.6 Tender Acceptance

1.6.1 Any acquisitions resultant from this invitation to Tender shall be subject to the Public Tendering Act.

1.6.2 The Tenders shall be opened in the Materiel's Management office at The Western Memorial Regional Hospital on the scheduled date and time.

1.6.3 Any Tender may be accepted in whole or in part. The lowest Tender may not necessarily be accepted and Western Health reserves the right to cancel the Tender call. Western Health shall not be held responsible or liable for the payment of any costs that are incurred by the bidder in preparing a Tender in response to this invitation to Tender.

1.7 Warranty

The Vendor shall warrant that the product supplied to Western Health shall equal or exceed the published specifications. Please provide warranty information with your bid.

2.0 Product Specifications

The evacuation stair chair must and med sled equipment must meet the following specifications or equivalent:

2.1 Saver S-242T (Stair Chair) Specifications Quantity up to 135

- The chair must weigh no more 16 kg and allow the movement of patients up to 180 kg.
- The chair must be approved for use by a single operator and for emergency evacuations and be safe during transportation. It should have backrest, telescopic handles with 3 settings, rear handles.
- It must have a rear fold out track system During transport on the ground it must have rear wheels and front swivel wheels to provide good maneuverability .

Features must include:

- Patient weight capacity up to 180 kg
- Chair can be used by a single operator on scales short haul and evacuation emergency situations
- Rigid and light track system, smooth action on any kind of stairs
- **Frame made of high strength aluminum alloy**
- **Telescopic front transport handles, adjustable (3 settings) with ergonomic grip**
- **4 position telescopic rear handle (available in angled or straight versions)**
- **4 point patient restraints**
- **Vinyl removable seat and backrest**
- **Easy to clean and disinfect**
- **Swivel front wheels**
- **Rear wheels 150 mm**
- **Pivoting front wheels 100 mm with integrated brake system**
- **Adjustable, padded headrest**
- **Rear Saver-Sto Utility pocket for patient documents or property**
- **Saver-Glo Illuminating handle stickers for night visibility**
- **Foldable footrest**
- **Easy to fold and store**
- User instructions reflected on the chair
- **Wall Mountable**

Saver Grip 4 Point Restraint:





2.2 Med Sled Specifications Quantity up to 135

The Evacuation med sled must meet the following features:

- Weight: 10 lbs
- Standard Storage Dimensions: 36"L x 9" W
- Standard Deployed Dimensions: 80" L x 36" W
- Rated to hold 1,000 lbs
- T-strap at foot end provides extra support
- Sled curves slightly up and around evacuee for added protection

- Simple and easy to deploy
- Sled is 100% assembled for vertical and horizontal evacuation
- Specially designed stairwell braking system allows for safe and controlled descent
- No lifting - uses roll and drag method
- Allows staff to transport patients 2 – 3 times their own weight
- Patented Perimeter Tether Design provides patient stabilization
- Can be used with backboard or stokes basket

- Sled can accommodate IV bags, oxygen and other small devices

- Provides patient stabilization
- Provide backboard-like qualities
- Can hold IV bags, oxygen and other necessary life sustaining equipment
- No- Lift Device ... from bed to floor and out the door without ever lifting the patient



3.0 Presentation / Training / Service

3.1 Presentation

A presentation of a vendors Tender bid and / or a demonstration of the product / system shall be provided, if requested, at the Vendor's expense.

4.0 Financial Considerations

4.1 All applicable taxes shall be indicated in the Tender.

4.2 Terms of Payment

The Authority agrees to pay the full invoiced amount within 30 days following acceptance of the installed system by Western Health. Acceptance testing will be completed within 30 days following the complete installation of the system.

5.0 Vendor Confirmation (please sign)

I confirm that our Tender meets or exceeds the specifications detailed in this invitation to Tender. I also confirm that all specifications are included in the quoted price. Any items that are optional are noted accordingly.

Signed _____

Title _____

Company Name _____

Address _____

Phone _____

Bid Price: Per Stair Chair _____

Per Sled _____

Tax Extra Yes _____ No _____

TENDER CHECKLIST

TENDER #0171-1439

DID YOU INCLUDE

HAS TENDER SUBMISSION BEEN SIGNED	Yes <input type="checkbox"/>	No <input type="checkbox"/>
COPY OF REQUIRED TENDER DOCUMENTS	Yes <input type="checkbox"/>	No <input type="checkbox"/>
COPY OF BROCHURES (IF REQUESTED)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
COPY OF WCB LETTER OF GOOD STANDING (IF REQUIRED)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
COPY OF PROOF OF INSURANCE (IF REQUIRED)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
AMOUNT OF TAX NOTED ON REQUEST FOR QUOTATION FORM	Yes <input type="checkbox"/>	No <input type="checkbox"/>
OPTIONAL PRICING FOR TRAINING INCLUDED	Yes <input type="checkbox"/>	No <input type="checkbox"/>

NOTE: TENDER RESPONSES MAY BE REJECTED IF YOU ANSWER “NO” TO ANY OF THE ABOVE QUESTIONS.

Appendix A

Estimated Quantities to be delivered per site The quantities are to be finalized prior after pricing is established.

CENTRAL HEALTH SITES

- | | |
|--|-------------------------------------|
| 1) Lewisporte Health Centre
21 Centennial Drive, P.O. Box 880
Lewisporte, NL
A0G 3A0 | 1 evacuation chair and 2 med sleds |
| 2) Notre Dame Bay Health Centre
General Delivery
Twillingate, NL
A0G 4M0 | 2 evacuation chairs and 3 med sleds |
| 3) Central Newfoundland Regional Health Centre
50 Union Street
Grand Falls-Windsor
A2A 2E1 | 6 evacuation chairs and 6 med sleds |
| 4) James Paton Memorial Regional Health Centre
sleds
125 Trans Canada Highway
Gander, NL
A1V 1P7 | 5 evacuation chairs and 5 med sleds |
| 5) Brookfield Health Centre
P.O. Box 209
Badger's Quay
A0G 1B0 | 1 med sled |
| 6) Green Bay Health Centre
P.O. Box 180
Springdale, NL
A0J 1T0 | 1 med sled |

Eastern Health Sites

Site	Physical Address	Chairs	Slides
Carbonear General Hospital	86 Highroad South	4	4
	Carbonear, NL A1Y 1A4		
Interfaith Citizens Home	41 Water Street	2	2
	Carbonear, NL A1Y 1B1		
Harbour Lodge Nursing Home	86 Highroad South	4	4
	Carbonear, NL A1C 1B0		
Albert O'Mahoney Manor	67 Manitoba Drive	2	2
	Clareville, NL A5A 1K3		
Golden Heights Manor	27-43 Campbell Street	4	4
	Bonavista, NL A0B 1B0		
St. Clares Mercy Hospital	154 LeMarchant Road	10	10
	St. John's, NL A1C 5B8		
General Hospital	300 Prince Phillip Drive	16	16
	St. John's, NL A1B 3V6		
Janeway Children's Hospital	300 Prince Phillip Drive	4	4
	St. John's, NL A1B 3V6		
Caribou Memorial Veteran's Pavillion	90 Forest Road	3	3
	St. John's, NL A1A 1E5		
Leonard A. Miller Centre	100 Forest Road	4	4
	St. John's, NL A1A 1E5		
Waterford Hospital	306 Waterford Bridge Road	8	8
	St. John's, NL A1E 4J8		
St. Pat's Mercy Home	146 Elizabeth Avenue	11	11
	St. John's, NL A1B 1S5		
Agnes Pratt Home	239 Topsail Road	5	5
	St. John's, NL A1E		

	2B4		
St. Luke's Home	24 Road Deluxe	3	3
	St. John's, NL A1E 5Z3		
Glenbrook Lodge	105 Torbay Road	3	3
	St. John's, NL A1A 2G9		
St. John's LTC	65 Newfoundland Drive	17	17
	St. John's, NL		

Labrador Grenfell Health Sites

Materials Management
 Labrador Health Centre
 PO Box 7000, Station C
 227 Hamilton River Road
 Happy Valley-Goose Bay, NL
 A0P 1C0

3 evacuation chairs and 3 med sleds

Materials Management
 Capt. William Jackman Memorial Hospital
 410 Booth Avenue
 Labrador City, NL
 A2V 2K1

3 evacuation chairs and 3 med sleds

Charles S. Curtis Memorial Hospital
 178-200 West Street
 St. Anthony, NL
 A0K 4S0

3 evacuation chairs and 3 med sleds

Western Health

Western Memorial Regional Hospital
 1 Brookfield Ave, Corner Brook, NL
 A2h 6J7

14 Stair Chairs
 18 Med Sleds